Course Registration Form

Offline orders for live courses and on-demand recordings

COMPANY DETAILS

Organisation/Firm _____

Postal Address _____

Billing Contact's Details

For payment enquiries. When payment is received the primary contact will be emailed the tax receipt and confirmation of venue, date and time.

Full Name _____ *Phone Number* _____

Email Address _____

WEBINAR DETAILS #1

Title _____ *Date* _____

If on-demand, write "recording" above

Attendees - *Registered webinar attendees will receive an emailed course confirmation with further instructions and an event reminder one day prior to the course.*

Full Name _____ *Email Address* _____

Full Name _____ *Email Address* _____

SUBTOTAL $

WEBINAR DETAILS #2

Title _____ *Date* _____

If on-demand, write "recording" above

Attendees - *Registered webinar attendees will receive an emailed course confirmation with further instructions and an event reminder one day prior to the course.*

Full Name _____ *Email Address* _____

Full Name _____ *Email Address* _____

SUBTOTAL $

SEMINAR DETAILS

Title _____ *Date* _____

If on-demand, write "recording" above

Attendees - *Registered seminar attendees will receive an emailed course confirmation with further instructions and an event reminder one day prior to the course.*

Full Name _____ *Email Address* _____

Full Name _____ *Email Address* _____

Full Name _____ *Email Address* _____

Full Name _____ ***Free!*** *Email Address* _____

☐ *(Seminars only)* ***Please email me course materials 1 week in advance.***
Hardcopy provided at venue. No refunds once you've received advance course materials.

SUBTOTAL $

PAYMENT DETAILS

- *Please note, your registration is not processed until payment is received.*

TOTAL $

☐ **Direct Credit** to TEO Training Limited, BNZ Invercargill, Account Number 02-0924-0071036-00 (please include your firm name and/or attendee name in the reference or details field)

☐ **Credit Card**

Card Type (please circle) **Visa/Mastercard/Amex/Diners** *Card Number* _____ *Expiry MM/YY* _____

Cardholder's Name _____ *Cardholder's Signature* _____

Refund Policy To receive a full refund, you must advise TEO in writing (email us at info@teo.co.nz or fax us on 03 467 7009) at least two full working days prior to your registered course date, and only if you have not received the course material in advance.

Practical Tax Courses by Practitioners for Practitioners

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TEO TRAINING