



COVID-19 (novel coronavirus) and TEO webinar attendance

In light of recent developments with regards to the spread of the COVID-19 virus, we would like to offer you our guidance as it pertains to course attendance.

Ordinarily, TEO webinars can only be accessed simultaneously by one shared connection at your firm's branch location. But these are not ordinary times. We have temporarily increased this number to **four**, effective from 18 March until further notice. This will help facilitate separated attendance by individuals or smaller groups. And don't forget, if you register for a TEO webinar, you always have automatic access to its 'on demand' recording. This enables you to access the learning at any time for up to 12 months. Just log in to the recording with the same link and email address associated with your registration.

If four sites is not sufficient for your particular circumstances, please contact us.

Regarding workplace gatherings generally, we recommend you follow your own organisation's guidance. For more information on the evolving COVID-19 situation, we encourage you to stay up to date by visiting the [New Zealand Government](#) or [Ministry of Health](#) websites.

If you have any questions regarding any of the above, please don't hesitate to contact us to discuss your options.

Stay Safe,
Team at TEO

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